



Westminster Board of Management Meeting Sept. 27, 2011 Minutes

1. **Welcome** – Cathy Cherwinka
2. **Prayers & Comments** – Rev. Bill
3. **Regrets** - Barb Auchterlonie, Mary Shepherd, Jan & Janet Hendrickse, Paul Pierson, Bruce Attwood., Francis McQuaid
4. **Correspondence** - Cathy advised UC remit process currently under review – more to follow
5. **Review of Minutes from May 24/11** – Ed Rosdobutko moved to approve, 2nd Bill Hockridge – carried
6. **New Ministry Items** –
 - a. **Board Secretary**- Teena moving into Vice Chair – Cheryle Artymko accepted role of Board Secretary Larry Laycock moved to accept Cheryle as Board Secretary, 2nd Jody Pierson – carried
 - b. **Montessori Update** – Cathy advised occupancy started and licensing / insurance in place A draft lease is prepared (pro-bono). Montessori operating with low enrollment. Tenant asked to defer rent to Nov1/11. We currently hold 1st and last month's rent. Tenant cooperative and issue free. Crystal moved that we table request until we understand financial impact, 2nd Susan Pleasance –carried. Larry Laycock moved that Montessori request for rental waiver be declined, 2nd Ted Ellis.- carried
 - c. **Sanctuary sharing** - Church of the Firstborn Update – Harry Sanderson moved that we discontinue all dialogue with this group, 2nd Jody Pierson – carried
 - d. **Shared Youth Leader** – New Durham UC's initiative - Faith United in Courtice looking to share resources for a Youth Leader – indicated through Interchurch Best Practices meeting
 - e. **Westminster Welcome Breakfasts** - Oct. 16 / Jan.15 / Apr.15 – started last year and to continue this year. 9:00 am breakfast with new Participants before service. Arthur Smith suggested we invite community through signage which may be considered in the near future.
 - f. **Cruisin' Christmas Fundraiser** - Margaret Motum advised Dave Beetham will be hosting Cruisin' Christmas night Dec.4th. Margaret and Heather Montague will be working together on agenda & sales. Flyers to go to Karen Smart at Presbytery.
 - g. **Outreach Team**, Tech Team transitioning toward Paul Cruz as Glen LeClair steps back. Heather VonZuben actively working with team. Outreach Hamper Program major – Katherine Franklin considering helping Fay Valente with Outreach. Foodbank up and running well.
 - h. **Police Record Checks** – WUC volunteer letter available to SS leaders and Home Visitors to use to access reduced rates at the Police department. Larry Laycock mentioned that WUC had policy in the past to include all volunteers. Clarification is required on what WUC policy is and needs to be.
 - i. **M & P Update** – Larry Laycock confirmed Bill Fitton's return to work. Donna LeClair to return in early Dec. M & P will stay in contact with Donna for support as needed. Dual role with Garth may be required to help transition role back to Donna.

Committee Reports

- a. **CE & SS** – Bible study - The Gospel According to Harry Potter – Wednesdays for 5 wks starting Oct. 19th – all are welcome. Looking to invite a Theatre group for a couple of nights dependent on cost. CE seeking Storytellers. Nursery and SS up and running but wanting to increase participation. CE may offer daycare for parents doing their Christmas shopping.
- b. **Outreach** - No Report
- c. **Property** – Narthex painted this summer. Ted Ellis asked that NO SCOTCH TAPE be used on walls. Founder's room will be painted next. Nursery will be after that as it is more complex. A stained glass Sanctuary window needs replacing. Cost is approx. \$1400. Carole Harding suggested a notice be put in bulletin so congregation is aware. Ted Ellis is getting quotes for grass cutting and snow removal. Garth listed concerns related to rentals. Ted will also work with prior property chairs for clarification of past policy. It is important that all records be kept accessible to committees. Groups need to respect closing hours so Bill can close or user accepts responsibility for closing.
- d. **Finance** - Jody Pierson moved to accept current budget with anticipated deficit of \$10,000 at year end 2nd Susan Pleasance – carried
- e. **Stewardship** – Campaign to start Oct. 16th for 3 Sundays . Letter to participants updating current status Estimate of Givings will not be used. Prayerful support and par requested. Sound System update info to be shared due to \$20,000 estimated cost Positive growth projected for WUC
- f. **Youth** - Anne Tiffin would like to start modified Youth program in Oct. on a volunteer basis
- g. **Worship** - Jody Pierson – Helping Hands dessert social Oct. 12th / 11 to learn more about opportunities to support WUC
World Communion Day - Sun. Oct. 2nd /11 - all SS to attend
Carole Harding moved that we accept Oct.23 /11 baptisms
Emilia Tyler Gilbert – Spitale , daughter of Marcus Gilbert & Josephine Spitale
Hudson Grant Forbes File, son of Daniel & Marissa (Cowan) File
Nov. 27th / 11 – Liam John Wilson Pearson, son of Jeffrey & Katrina Pearson
2nd Ed Rosdobutko – carried
Heather VonZuben to connect with Funeral Homes to share cost of our services
- h. **Wellness** - Heather VonZuben moved to accept Paul Pierson as Chair of Wellness, 2nd Bill Hockridge, carried
Blood pressure clinics running – our thanks to Maureen Dingman
Friendly visitor Program continuing
Carols at WUC – Dec.11th /11
Wellness Fair – Feb. 2012
- i. **UCW** – No update
- j. **Presbytery** – No update
Arthur Smith did ask if we could revisit policy on alcohol use in Gym which would enhance rental opportunities
7. **Closing prayer** – Rev. Bill
Rev. Bill mentioned there is a new process for ordination. Conference taking a more leadership role and pulling back from congregational involvement in discernment. Psychological based interviews are starting to come back as well

Next Meeting Tuesday, Nov. 29, 2011 – 7:00 pm